

BOROUGH OF BUENA  
MUNICIPAL UTILITIES AUTHORITY  
P. O. BOX 696  
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on August 24, 2016 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Baker	C. Santore
R. Delano	R. Smith
J. Formisano	R. Casella
J. Santagata	S. Testa

m/Baker s/Delano to adopt resolution R-25-2016 authorizing a meeting of the BBMUA closed to the public to discuss matters of personnel pursuant to N.J.S.A. 10:4-12(b)(8), a collective bargaining agreement pursuant to N.J.S.A. 10:4-12(b)(4), and the purchase of real property with public funds pursuant to N.J.S.A. 10:4-12(b)(5). m/passed

At this time the board went into closed session to discuss matters of personnel and the potential purchase of real property with public funds.

m/Formisano s/Delano to go into closed session. m/passed

m/Baker s/Formisano to reopen the regular session m/passed

The board reviewed the terms of the Collective Bargaining Agreement and are in favor of the settlement on the proposed Collective Bargaining Agreement for 2017 – 2019.

m/Delano s/Baker to adopt resolution R-23-2016 confirming acceptance and approval of the collective bargaining agreement with Teamsters Local Union #676 and authorizing execution of the same. m/passed

A letter was received from Mayor David Zappariello of the Borough of Buena requesting a portion of the allowable appropriation pursuant to P.L. 2004, c. 87 in the amount of \$56,000.00 to improve services of the Buena Borough Emergency Medical Services. Due to the request of Mayor Zappariello, a budget amendment had to be submitted to the Department of Community Affairs. The amendment was approved and therefore a resolution was adopted.

m/Delano s/Formisano to adopt resolution R-24-2016 to amend the 2016 Approved Sewer Budget in the amount of \$56,000.00 to cover the allowable appropriation to the Borough of Buena. m/passed

m/Baker s/Formisano to adopt resolution R-22-2016 authorizing the employment of Mary Ann Chalow as a consultant for the Borough of Buena Municipal Utilities Authority for the period beginning September 1, 2016 through August 31, 2017 in the amount of \$5,000.00. m/passed

Robert Smith provided a copy of the letter sent transmitting the executed contract for the service of well #3 to AC Schultes, Inc. Mr. Smith is trying to set up a preconstruction meeting for Tuesday, August 30, 2016 at 8:30 am at the Buena Borough hall located at 616 Central Avenue, Minotola, NJ 08341.

Mr. Smith spoke with the BBMUA Plant Superintendent Alan Zorzi regarding I & I studies and pump station upgrades to be included in the 2017 budget. Mr. Smith spoke with the appropriate personnel at his office to work on evaluation of the pump stations and put a budget together to perform some I & I studies.

A letter was received from The Pinelands Commission by Mike Adkins of Cambria Solar regarding the application submitted for Block 121 Lot 17 for the development of a solar facility on this land. Before The Pinelands Commission will issue a certificate of filing they are requiring some additional information from the contractor. The Borough of Buena Land Use Board will not be able to hear the application until The Pineland Commission issues this certificate of filing. The application is tentatively on the agenda for the September 2016 meeting of the Land Use Board for the Borough of Buena.

Robert Smith of Remington, Vernick & Walberg provided the board with a copy of an email received from Jeff Perkins, the Senior Project Manager for Teligent, Inc. in which he forwarded all of the outside agency approvals for their Water Application. Mr. Perkins is requesting the total of the connection fees so the project can make payment. The connection fee information was sent to Mr. Smith and he will be forwarding that along to Mr. Perkins at Teligent so payment can be made.

The BBMUA's solicitor Michael Testa Jr. of Testa, Heck, Scrocca & Testa was not present at tonight's meeting, however Mr. Robert Casella was in attendance on Mr. Testa's behalf. Mr. Casella stated that he received an email from Gia Albright of Smartlink, the subcontractor for AT&T. Ms. Albright stated that she will send all of the information along to AT&T and she believes they will have no problem paying the \$1,500.00 invoice. Once we receive the check from AT&T we can have our contractor, Scalfo Electric, come out and repair the lighting on the tower. Once the check is received and the lighting is repaired Mr. Casella sees no problem with Smartlink doing the work they need to do.

The BBMUA's Auditor, Steve Testa, of Romano, Hearing, Testa & Knorr stated that his office provided the information regarding the budget amendment for the Borough of Buena. There was a question as to whether a letter from the Mayor was sufficient in requesting funds from the Authority as opposed to an actual resolution from council. The statute is silent on that specific. It only states that the council requests it in writing. In the future if funds are requested, Mr. Testa would recommend that the request be made in resolution form, only because it would actually give all council members a vote as to whether they wanted to request the funds or not.

A note was received from Ralph Formisano requesting interest be waived on his late payment of his April 2016 sewer bill. The board decided that refunding the interest would be a bad precedent to set. Mr. Casella stated that unless there are specific provisions in the bylaws that allows flexibility with interest you cannot just waive interest for one person. Steve Testa stated that the only time he has ever seen interest being refunded is if there was an error in the billing and the bill and interest need to be adjusted. As long as the bill is correct he does not see how the interest can be waived. Per the billing history it shows that the invoice was billed correctly and the board stated that the interest will not be adjusted.

An email was received from Judith Hines of the State of New Jersey DEP regarding the NJEIT/DEP joint financing program application announcement. Mr. Testa informed the board that this is a good program if you have a big project. The BBMUA usually qualifies for USDA funding but would also qualify for DEP funding. This was more for informational purposes just to notify the board that it is offered.

m/Baker s/Formisano to approve the treasurer's report as read.

m/passed

Secretary/Treasurer Cheryl Santore informed the board that an invoice for the 1985 Case Backhoe was received showing the breakdown of the sale. She also stated that the payment was received for the 1993 Ford F-350 Truck #3 and Truck #2. A copy of the check for the 580E backhoe and Truck #2 was provided to the board. Ms. Santore is still

waiting on the check for Truck #3. Mr. Zorzi asked Ms. Santore to let the board know that the only item that did not sell was the 621 Loader. Mr. Zorzi wants to know if the board would like to relist the 621 Loader and what price the board would like to list it for. It was listed for \$10,000.00 and we received no bids.

m/Delano s/Baker to relist the 621 Loader on GovDeals for a minimum price of \$8,500.00. m/passed

Mr. Zorzi received price quotes for additional lights on the two new Ford F-350 trucks that were purchased under state contract from Winner Ford Cherry Hill. The lights that came installed on the truck are just not enough when the men are on the road with an emergency repair. The total cost quoted by Vineland Auto Electric for both vehicles would be \$2,590.51.

m/Baker s/Formisano to purchase and install additional lights on the two new Ford F-350 trucks from Vineland Auto Electric in the amount of \$2,590.51. m/passed

Mr. Zorzi obtained price quotes for gasoline and a tank because we are no longer able to purchase gasoline from the Buena Regional School District as discussed at a previous meeting. The Borough of Buena has been kind enough to sell us gasoline until October 1, 2016. Taylor Oil Company, who the Borough obtains their gasoline from, will supply a tank and a pump which includes a 1 year warranty. There is a \$450.00 delivery fee for the tank and the gasoline must be purchased from them at a cost of the oil price daily average plus \$0.14 per gallon. Major Petroleum would sell us a 550 gallon double wall tank, pump and gauge (550 gallon tank \$1,620.00; pump \$746.00; gauge \$74.20) for a total of \$2,440.20. This would be our tank to own and we could purchase gasoline from anyone on state contract that we choose. Major Petroleum's gasoline price is the oil price daily average plus \$0.0875 per gallon. Riggins Oil would lease us a tank for \$40.00 per month. There would be a \$150.00 tank delivery charge. Their gasoline price is the oil price daily average plus \$0.14 per gallon. The current oil daily average price can be found at <http://www.state.nj.us/treasury/purchase/fuel>. The board wants to know how much gasoline we use annually, and what the delivery time would be to install a tank. Therefore, the board decided to table their decision on this matter until the next regular meeting to be held in September.

Ms. Santore informed the board that she was contacted by Jamie Armstrong of Granite Telecommunications, LLC. Ms. Armstrong is interested in seeing if she can save us money on our telephone service with Verizon. She would like copies of last month's telephone bills. Ms. Santore asked the board if they would be interested in seeing what Granite Communications has to offer and the board stated that they are not interested at the present time. All of our pumping stations and wells have special telephone lines and when we tried obtaining services from another vendor in the past to save money it was determined that they were not able to service those special lines.

m/Baker s/Delano to approve the minutes of the regular meeting held on July 27, 2016.  
m/passed

m/Baker s/Formisano to approve the minutes of the last executive closed session meeting held on July 27, 2016.  
m/passed

m/Baker s/Delano to file all correspondence sent out for review without reading number 1 through number 19.  
m/passed

m/Baker s/Formisano to pay all bills presented for the month of August 2016.  
m/passed

The next regular meeting will be held on September 14, 2016 at 7:00 p.m.

m/Delano s/Formisano to adjourn the meeting 8:01 p.m.  
m/passed

Submitted by  
Cheryl Santore-BBMUA Secretary